

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U30	SECTION:	87

Fiscal Year 2016-2017 Accountability Report

SUBMISSION FORM

AGENCY MISSION	<p>Fostering air and economic development by overseeing the safety and development of the state's public use airports, by providing safe and reliable air transportation for state government and business prospects, and by providing aviation education opportunities.</p>
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AGENCY VISION	<p>To maintain the South Carolina airport system in a manner that preserves the safety, security, and usefulness of the airport infrastructure system in the State.</p> <p>To promote the aviation/aerospace industry so that South Carolinian's realize the value and importance of this sector of the State transportation system.</p> <p>To work with other agencies and entities to develop strategies to support the aviation infrastructure and aerospace workforce developmental needs of South Carolina.</p>
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

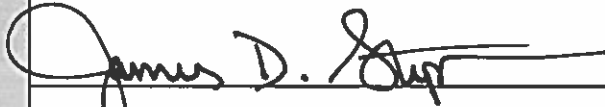
RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

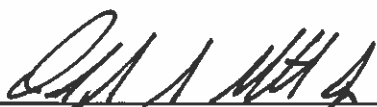
Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	James D. Stephens	803-896-6272	jstephens@aeronautics.sc.gov
SECONDARY CONTACT:	Ericka Thomas	803-896-6262	erthomas@aeronautics.sc.gov

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I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):			
	9/12/17		
(TYPE OR PRINT NAME):	James D. Stephens		

BOARD/CMSN. CHAIR (SIGN AND DATE):			
	9-12-17		
(TYPE OR PRINT NAME):	Delphin A. Gantt, Jr.		

AGENCY'S DISCUSSION AND ANALYSIS

THE SOUTH CAROLINA AERONAUTICS COMMISSION (SCAC) CONTINUES TO FOSTER AIR AND ECONOMIC DEVELOPMENT BY OVERSEEING THE DEVELOPMENT OF PUBLICLY OWNED AIRPORTS, PROVIDING SAFE, RELIABLE AIR TRANSPORTATION, AND BY PARTNERING WITH OTHERS TO PROMOTE AEROSPACE/AVIATION EDUCATION.

DURING THE PAST YEAR, SCAC HAS APPROVED AND FINANCIALLY PARTICIPATED IN TWENTY-THREE STATE FUNDED GRANTS TOTALING \$2,503,644. TWENTY-THREE OF THE GRANTS WERE CAPITAL IMPROVEMENT PROJECTS (CIP'S). MOST CIP'S QUALIFIED FOR 90 PERCENT FEDERAL FUNDING, RESULTING IN SOUTH CAROLINA'S AIRPORTS RECEIVING \$49,096,643 IN FEDERAL FUNDS. IN ADDITION TO THE STATE FUNDED CIP'S, ADDITIONAL PROJECTS WERE AIRPORT MAINTENANCE PROJECTS AND FUNDED AT 75 PERCENT FROM SCAC AND 25 PERCENT FROM THE AIRPORT OWNER. TWO ADDITIONAL PROJECTS RECEIVED 100 PERCENT FUNDING FROM SCAC, AND WERE FOR AEROSPACE EDUCATION AND THE PROMOTION OF AVIATION WITHIN SOUTH CAROLINA. ALL CIP'S AND GRANT RECIPIENTS HAVE MET OR ARE ON TRACK TO MEET THEIR PROJECT PLANNING BUDGETS.

ONE FEDERAL GRANT WAS ISSUED TO SCAC IN FY 2016/2017 WHICH IS BEING ADMINISTERED AND DEVELOPED FROM DESIGN TO CONSTRUCTION INCLUDING ASSOCIATED ENGINEERING MANAGEMENT. THIS GRANT IS A VARIOUS LOCATION GRANT WHICH IS STILL ONGOING AND INCLUDES:

- REHABILITATION OF RUNWAY 3/21 AT HARTSVILLE REGIONAL AIRPORT IN THE AMOUNT OF \$450,000
- REHABILITATION OF RUNWAY 2/20 AT SANTEE-COOPER REGIONAL AIRPORT IN THE AMOUNT OF \$245,633
- REPLACE RUNWAY 8/26 AT CHERAW MUNICIPAL AIRPORT IN THE AMOUNT OF \$45,000
- UPDATE MASTER PLAN (PHASE II) AT GEORGETOWN COUNTY AIRPORT IN THE AMOUNT OF \$63,000

PUBLISHED AND DISTRIBUTED THE 2017 AERONAUTICAL CHARTS AND SOUTH CAROLINA AIRPORT DIRECTORY AND PILOT'S GUIDES. THESE PUBLICATIONS ARE DISTRIBUTED AT NO-CHARGE TO AIRPORTS AND INDIVIDUALS FOR PLANNING AND TRAINING PURPOSES.

ALL 58 PUBLIC OWNED/PUBLIC USE AIRPORTS HAVE BEEN INSPECTED TO ASSURE THEY MAINTAIN STATE AND FAA STANDARDS.

SCAC HAS PROVIDED PROFESSIONAL, COST EFFECTIVE AND SAFE AIR TRANSPORTATION TO THE GOVERNOR, CONSTITUTIONAL OFFICERS, STATE AGENCIES, EDUCATIONAL INSTITUTIONS, BUSINESS PROSPECTS, AND HAS DONE SO FOR OVER 80 YEARS. SCAC CONTINUES TO EDUCATE OTHER STATE AGENCIES ON THE VALUE OF UTILIZING FLIGHT ASSETS, AND OFTEN DISCUSSES VARIOUS OPTIONS WITH AGENCIES PRIOR TO UTILIZATION. USE OF FLIGHT ASSETS PORTRAY'S THE SUPPORT SOUTH CAROLINA HAS FOR THE AVIATION/AEROSPACE INDUSTRIES. AS THESE INDUSTRIES CONTINUE TO THRIVE IN SOUTH CAROLINA, THE USE OF STATE-OWNED AVIATION ASSETS SHOULD CONTINUE TO BE SUPPORTED.

IN ADDITION, SCAC SERVES ON THE EMERGENCY AIR OPERATIONS BRANCH, WHICH WAS FORMED TO PROVIDE COORDINATION OF AIR ASSETS AND AIRSPACE DURING TIMES OF EMERGENCY. THE AIR BRANCH IS RESPONSIBLE FOR PLANNING AND MANAGING ALL FLIGHT TASKS IN SUPPORT OF THE STATE EMERGENCY OPERATIONS CENTER (SEOC), AS WELL AS MANAGING THE AIRPORT ASSETS THAT MAY BE UTILIZED DURING AN EMERGENCY.

FINALLY, SCAC CONTINUES TO SUPPORT AVIATION EDUCATION BY FINANCIALLY PARTICIPATING IN EDUCATION GRANTS FOR AVIATION/AEROSPACE STEM BASED LEARNING AND EDUCATION PROGRAMS. THE SCAC

CONTINUES TO PARTNER WITH SOUTH CAROLINA SCHOOLS TO INTRODUCE STUDENTS TO AVIATION/AEROSPACE CAREER PATHS, AND THE EXECUTIVE DIRECTOR SERVES AS THE CHAIR OF THE SOUTH CAROLINA AEROSPACE EDUCATION WORKING GROUP WHOSE GOALS ARE TO DEVELOP A STRATEGIC PLAN TO INCORPORATE STEM BASED AEROSPACE STUDIES IN SOUTH CAROLINA SCHOOLS, INTRODUCE AN AEROSPACE ENGINEERING CURRICULA FOR HIGH SCHOOLS, AND TO CREATE A CAREER PATHWAYS WEBSITE FOR SOUTH CAROLINA'S STUDENTS, PARENTS, EDUCATORS, AND COUNSELORS.

THE PRIMARY CHALLENGES FACING THE SCAC CONTINUES TO BE 1) THE LACK OF FUNDS IN THE STATE AVIATION FUND NEEDED TO MATCH NEW FEDERAL GRANTS TO SOUTH CAROLINA AIRPORTS, AND 2) THE LACK OF FUNDS NEEDED IN THE STATE AVIATION FUND TO MAINTAIN THE CURRENT AIRPORT SYSTEM.

SCAC IS COMPRISED OF SEVEN COMMISSIONERS REPRESENTING EACH CONGRESSIONAL DISTRICT AND AN AT-LARGE MEMBER APPOINTED BY THE GOVERNOR. THE AT-LARGE MEMBER SERVES AS THE CHAIRMAN. SCAC DEPARTMENTS INCLUDE: ADMINISTRATION, AIRPORT DEVELOPMENT, AND FLIGHT OPERATIONS. THE ADMINISTRATIVE STAFF OFTEN FUNCTIONS IN CROSSOVER CAPACITIES WITH THE FLIGHT AND AIRPORT DEVELOPMENT AREAS. THE DEPARTMENT OF ADMINISTRATION PROVIDED INTERNAL OPERATIONAL SUPPORT SERVICES IN FINANCE. HUMAN RESOURCES IS NOW MANAGED BY SCAC. THE SCAC STAFF HAS EXTENSIVE AVIATION EXPERIENCE AND TAKES PRIDE IN SERVING OUR CUSTOMERS AND THE CITIZENS OF SOUTH CAROLINA.

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1			Maintaining Safety, Integrity and Security	Provide aviation transportation services in a safe, cost-effective manner
S		1.1			Operate aircraft safely
O			1.1.1		Continue to build on a Safety Management System (SMS)
S		1.2			Operate aircraft in a cost-effective manner
O			1.2.1		Reduce outside cost for the maintenance of the aircraft
O			1.2.2		Pursue other state agencies for aircraft use
O			1.2.3		Maintain flight user base currently in place
G	2			Education, Training, and Human Development	Promote and enhance aviation education programs
S		2.1			Partner with educational entities to promote aerospace/aviation to SC students
O			2.1.1		Continue the current partnership with the Celebrate Freedom Foundation to have the SOaR
O			2.1.2		Continue to partner with Richalnd One's Challenger Learning Center to offer students an
O			2.1.3		Continue to support the SC Children's Museum in the creation of a permanent aviation
O			2.1.4		Continue to support the SC Aerospace Education Working Group
S		2.2			Support aviation education programs in the state
O			2.2.1		Participate in career days when requested
O			2.2.2		Provide facility tours when requested
O			2.2.3		Provide financial assistance as able & agreed upon by the Commission
G	3			Public Infrastructure and Economic Development	Protect the investment SC has made in the state airport system
S		3.1			Continue to pursue state sponsorship of FAA grant funds
O			3.1.1		Work with airports to make assessments and determine needs
O			3.1.2		Maintain good standing with FAA Airport District Office staff
S		3.2			Continue to assist airports with the implementation of land use controls
O			3.2.1		Pursue agreements with airport sponsors for use of SCAC's Geographic Information System
O			3.2.2		Provide financial assistance as able for land and easement acquisition
S		3.3			Continue to provide airfield maintenance service

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
O			3.3.1		Work with airports to assist with pavement repair needs, and continue the Pavement
O			3.3.2		Work with airports to assist with vegetation control
O			3.3.3		Provide friction testing services as necessary or requested
S		3.4			Continue to provide grant funding for approved Capital Improvement Projects for State
O			3.4.1		Work with Department of Revenue and Finance Director to make projections for future
O			3.4.2		Continue to support approved requests by insuring state funding availability
O			3.4.3		Continue to work with airport sponsors on systematic planning for future funding
O			3.4.4		Complete the statewide airport System Planning Study
S		3.5			Continue to inspect publicly owned/public use airports in SC
O			3.5.1		Use SCAC staff to inspect general aviation facilities
O			3.5.2		Accompany FAA inspectors at commercial service facilities
G	4			Government and Citizens	Produce a conducive environment for business operators at airports in SC
S		4.1			Continue to work with the aviation support groups to promote aviation use
O			4.1.1		Continue to support aerospace/aviation promotion and development
O			4.1.2		Continue to support safety advocacy with industry groups
S		4.2			Continue to partner with other entities to promote the aerospace/aviation industry in SC
O			4.2.1		Continue to partner with others to enhance the Aerospace Industry Expo
O			4.2.2		Continue to be available for consultation on airport related industry needs
O			4.2.3		Complete the statewide airport Economic Impact Study

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Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
1	Safe, cost-effective aviation transportation services	yes	yes	yes	yes / ongoing	July 1 - June 30	FAA incident reporting and annual agency financial reporting	Yes/No	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.2.3	
2	Continued promotion and enhancement of aviation education programs such as STEM based aviation education, career days, facility tours, and other limited financial assistance	yes	yes	yes	yes / ongoing	July 1 - June 30	Commission activity reports and annual agency financial reporting	Yes/No	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.2.1, 2.2.2, 2.2.3	
3	Participate in the Celebrate Freedom Foundation SOaR program	yes	yes	yes	yes	July 1 - June 30	Commission activity reports and annual agency financial reporting	Yes/No	2.1.1, 2.2.1, 2.2.3	
4	Assist the Challenger Learning Center with needed upgrades	n/a	yes	no	yes	July 1 - June 30	Commission activity reports	Yes/No	2.1.3, 2.2.3	
5	Protection of the investments made by SC in the state's airport system	yes	yes	yes	yes/ongoing	July 1 - June 30	Annual agency financial reporting	Yes/No	3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.4.3, 3.5.1, 3.5.2	
6	State-sponsorship of new FAA grant funds	yes	yes	yes	as needed	July 1 - June 30	FAA Grant History Reports	As needed	3.1.1, 3.1.2, 3.4.3, 3.5.1	
7	Assist airports with the implementation of land-use controls	yes	yes	yes	yes/ongoing	July 1 - June 30	SC Compatible Land-Use Evaluation (CLUE) Tool www.scaeronautics.com/CLUE/Trial Area	Yes/No	3.2.1, 3.2.2	
8	Assist with capital improvements, maintenance, and safety of SC's public use airports	yes	yes	yes	yes/ongoing	July 1 - June 30	Annual agency financial reporting	Yes/No	3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.4.3, 3.5.1, 3.5.2	
9	Maintain the Pavement Condition Indexing for the public use airports	yes	yes	yes	yes/ongoing	July 1 - June 30	Commission activity reports	Percentage	3.3.1, 3.4.3, 3.5.1	
10	Complete the SC Airports System Plan & Economic Impact reports	no	yes	in process	yes	July 1 - June 30	Commission activity reports	Yes/No	3.1.1, 3.1.2, 3.4.1, 3.4.2, 3.4.3, 3.5.1	

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Program Template

Program/Title	Purpose	FY 2016-17 Expenditures (Actual)				FY 2017-18 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	TOTAL		
I. A. Administration	Leadership and direction for the agency including administration, finance, legal and personnel services	\$ 693,711	\$ 117,864	\$ 36,838	\$ 848,414	\$ 775,000	\$ 125,000	\$ 40,000	\$ 940,000	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.4.3, 3.5.1, 3.5.2, 4.1.1, 4.1.2, 4.2.1, 4.2.2
I. B. Other Operating	Includes: 1) all costs to operate the agency except for personnel costs which are listed above, 2) Expenditures paid directly to vendors for projects associated with both federal and state grants (ie. surveying, pavement repair and vegetation control), and 3) Expenditures used to maintain and operate SCAC's aircraft	\$ 542,249	\$ 1,839,357	\$ 961,326	\$ 3,342,932	\$ 493,598	\$ 2,241,000	\$ 2,462,790	\$ 5,197,388	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 2.1.3, 2.2.3, 3.2.2, 3.3.1, 3.3.2, 3.4.2, 4.1.1, 4.1.2
I. C. Allocations	Funds used for payments of airport development projects, and matching for federal, state and local grants as approved by the Aeronautics Commission	\$ 500,000	\$ 1,036,955	\$ 145,940	\$ 1,682,895	\$ 500,000	\$ 1,474,000	\$ 201,000	\$ 2,175,000	2.1.1, 2.1.2, 2.1.3, 2.2.3, 3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.4.3, 3.5.1, 3.5.2, 4.1.1, 4.1.2, 4.2.1, 4.2.2
II. Fringe	Benefits for employees including health-care, retirement, unemployment insurance and Social Security	\$ 254,598	\$ 43,234	\$ 12,236	\$ 310,068	\$ 310,562	\$ 40,000	\$ 10,000	\$ 360,562	1.1.1, 1.1.2, 1.2.1, 2.2.2, 3.1.1, 3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.4.3, 3.5.1, 3.5.2, 4.1.1, 4.1.2, 4.2.1, 4.2.2, 4.2.3

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
1	Title 55	State	Statute	There is created a Division of Aeronautics that shall be governed by the Aeronautics	Yes	Yes
2	87.1	State	Proviso	Established the right of the Division to receive reimbursement for services rendered.	Yes	Yes
3	87.2	State	Proviso	Established the right of the Division to receive revenue from rental of Divison office space.	Yes	Yes
4	87.3	State	Proviso	Establishes the funding sequence of airports in SC.	Yes	Yes
5	87.4	State	Proviso	Establishes the authority of the Division to provide hangar/parking facilities for government	Yes	Yes
6	87.5	State	Proviso	Establishes the criteria by which funds may be appropriated for aviation grants.	Yes	Yes
7	117.22	State	Proviso	Establishes the criteria and mandate to maintain logs of all flights for accountability and	Yes	Yes
8	117.102	State	Proviso	Provides guidelines for how institutes of higher learning may use the state aircraft for the	Yes	Yes

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Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
SC Aeronautics Flight Department	This department utilizes two aircraft (King Air 350 and C90) to provide air transportation for State Government. Along with the transportation, the Division also maintains the Division aircraft along with the SC Department of Natural Resources aircraft.	Provide air transportation and aircraft maintenance for state agencies.	Executive Branch/State Agencies	
SC Aeronautics Educational Programs	Aviation and Aerospace Educational programs are supported by the Division by offering partnerships and grants for the advancement and promotion of the industry.	Grants are offered along with career fair participation, and coordination with school curriculum development.	School Districts	
SC Aeronautics Airport Development	This department provides the SC airport system with financial and technical assistance, funding for projects, engineering design and construction inspection services, safety compliance inspections, GIS mapping and airfield maintenance.	Assist the SC airports with inspections, maintenance and funding.	Local Govts.	
SC Aeronautics Aviation/Aerospace Business Support Programs	The Division partners with the SC Department of Commerce and the SC Council on Competitiveness to promote the aerospace industry and provide airport specific information when needed for industry development.	Provide staff time and resources to assist as able during times of recruitment and promotion.	Executive Branch/State Agencies	

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
Federal Aviation Administration	Federal Government	To maintain safety regulations, state sponsored grants	1.1.1, 1.2.1, 1.2.2, 1.2.3, 3.1.2, 3.5.2,
South Carolina Aviation Association	Professional Association	To promote and enhance the Aerospace/Aviation Industry	2.2.3, 4.1.1, 4.1.2, 4.2.1, 4.2.2
Celebrate Freedom Foundation	Non-Governmental Organization	To promote aviation/aerospace education throughout the state	2.1.1, 2.2.1, 2.2.3
Challenger Learning Center	K-12 Education Institute	To continue aviation education through exposure to different facets of the industry	2.1.2, 2.2.2
Department of Administration	State Government	Continued support through procurement services for state funded grants and invoicing of airport services provided by the agency	3.4.1, 3.4.2
South Carolina Airports	Local Government	To provide airport inspections, and maintenance for all public-use airports in SC	2.2.3, 3.1.1, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.4.2, 3.4.3, 3.5.1
South Carolina Department of Commerce	State Government	To assist with aviation/aerospace recruitment and retention	4.1.1, 4.2.1, 4.2.2
South Carolina Council on Competitiveness	Non-Governmental Organization	To assist with aviation/aerospace recruitment and retention	4.1.1, 4.2.1, 4.2.2
University of South Carolina's McNair Center	Higher Education Institute	To assist with aviation/aerospace recruitment and retention	4.1.1, 4.2.1, 4.2.2
South Carolina Aviation Safety Council	Non-Governmental Organization	To promote the safe operation of aviation segments within the SC	4.1.2, 4.2.2
Aircraft Owners and Pilots Association	Professional Association	To promote the aviation industry and safe operations of aircraft	4.1.2, 4.2.2

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Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Accountability Report	Executive Budget Office	State	Annually	September 15, 2016	Prior year expenditures and associated expenditures with prospective goals, strategies, and objectives	Online
2	Debt Collections Report	Executive Budget Office	State	Annually	February 27, 2017	Detailing any outstanding debt and methods used to collect the debt	Request
3	Federal Project Review	Executive Budget Office	State	Annually	November 23, 2016	Existing federal grants that identify the projected expenditures for the fiscal year	Request
4	Minority Business Enterprise Utilization Report	Office of Small and Minority Business Assistance	Federal	Annually	August 18, 2017	Develop a MBE utilization plan for the procurement of materials, supplies, and services from small and minority businesses.	Online
5	Comprehensive Permanent Improvement Plan	Joint Bond Review Committee & State Fiscal Accountability Authority	State	Annually	June 30, 2017	Agency's permanent improvement projects anticipated and proposed over the next five years.	Request

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External Review Template

Item	Name of Entity Conducted External Review	Type of Entity	External Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the External Review Report
1	Senate Oversight	State	March, 2017 to Present	Online