

MINUTES
AERONAUTICS COMMISSION
July 24, 2008
Meeting 9:00 a.m. – Division of Aeronautics
West Columbia, South Carolina

Commission Members in Attendance

H. Neel Hipp, Jr., Chairman, At-large
William M. McKown, District 1
Raymond E. McKay, Jr., JD, CPA,
District 2 & Secretary
Ira E. Coward II, District 3
Joshua D. Houston, District 4
Jeremy D. Bauer, District 5

Visitors in Attendance

Chris Eversmann, Wilbur Smith Associates
Joseph Barkevich, W. K. Dickson & Co., Inc.
Ken Holt, LPA Group
Wayne Corley, Corley Engineering
John M. Ferguson, Anderson Regional Airport
Bill Taylor, Town of Cheraw

DOC Staff in Attendance

Dave Logsdon, Chief Operating Officer

DOA Staff in Attendance

Paul G. Werts, Interim Director
Revé M. Richardson, Recording Secretary
Mihir P. Shah, Airport Associate Engineer
Derek Best, Intern, SC State University
Lakia Mustipher, Intern, SC State University

Bill Pearson, Pearson Engineering
Vic Sarratt, Cherokee County
Bill Van Antwerp, Cherokee County
Steve Walker, W. K. Dickson, Co., Inc.
David Diehl, Stantec

Welcome and Call to Order

Chairman Hipp called the meeting to order and announced a quorum in attendance. He welcomed everyone to the meeting and called for the invocation. The invocation was given by *Commissioner Houston*. *Chairman Hipp* called on Mr. Werts to introduce the guests.

Approval of Minutes

Chairman Hipp presented the minutes of the May 22, 2008 Commission meeting. *Commissioner Houston* made a Motion the minutes be approved as presented, *Commissioner Bauer* seconded. *Commissioner Coward* asked if the wording on Page One should say "up to" 120 days instead of "for" 120 days for the term of the Interim Director. It was agreed the wording should be "up to." The chairman called for a vote with this change and all approved.

Election of Vice-Chairman

Commissioner Coward made a Motion nominating *Commissioner McKown* as Vice-Chairman, *Secretary McKay* seconded, and all approved.

Projects for Consideration

Saluda County Airport

Mr. Werts presented as information to the Commission an FAA capital improvement project for Saluda County Airport for design services for a hangar taxiway and apron area which was issued by DOA utilizing the Commission guidelines for director issuance. The state portion of the project is \$2,300 and the total project amount is \$92,000

Aiken Municipal Airport

Mr. Werts presented an FAA capital improvement project for Aiken Municipal Airport for installation of an instrument landing system. The state portion of the project is \$178,053 and the total project amount is \$1,287,106. The DOA staff recommends approval of this project. *Commissioner Houston* made a Motion the project be approved as presented, *Commissioner Bauer* seconded, and after discussion, all approved.

Columbia Owens Downtown Airport

Mr. Werts presented an FAA capital improvement project for Columbia Owens Downtown Airport for rehabilitation and reconstruction of the partial parallel taxiway. The state portion of the project is \$23,083 and the total project amount is \$923,297. The DOA staff recommends approval of this project.

Commissioner Houston made a Motion to approve the project as presented, *Commissioner Coward* seconded, and after discussion, all approved.

Oconee County Regional Airport

Mr. Werts presented an FAA project for Oconee County Regional Airport for Runway 7/25 line-of-sight improvements. The state portion of the project is \$53,437 and the total project amount is \$2,137,488. The DOA staff recommends approval of this project. *Commissioner Coward* made a Motion to approve the project as presented, *Commissioner Bauer* seconded, and after discussion, all approved.

Cheraw Municipal Airport/Lynch Bellinger Field

Mr. Werts presented an FAA project for Cheraw Municipal Airport/Lynch Bellinger Field to construct a partial parallel taxiway and install an electrical vault. The state portion of the project is \$10,048 and the total project amount is \$401,931. The DOA staff recommends approval of this project. *Vice-Chairman McKown* made a Motion to approve the project as presented, *Commissioner Coward* seconded, and all approved.

SC Aviation Association (SCAA)

Mr. Werts presented a State Aviation Fund Grant for the SCAA that includes the following items:

1. Palmetto Aviation Quarterly Newsletter	\$18,000
2. Wings Program	\$ 5,000(staff recommends \$7,000)
3. Aviation Safety Week	\$ 5,500
4. Airport Safety & Maintenance Programs	\$ 7,000
5. SC Aviation Hall of Fame	\$ 5,000
6. Aviation Education Program	\$23,500
7. SC Aviation Membership Directory	\$ 6,400(staff does not recommend)
TOTAL	<u>\$70,400</u>

The staff recommends approval of Items 1-6 with Item 2 being increased to \$7,000. *Vice-Chairman McKown* made a Motion to approve Items 1-6 as recommended by the DOA staff in the amount of \$66,000, *Commissioner Bauer* seconded, and after discussion, all approved.

Airfield Maintenance, Support & Administrative Services FY08/09

Mr. Werts presented the Airfield Maintenance Support and Administrative Services for FY08/09 in the estimated amount of \$2.3 million to the Commission for approval. *Vice-Chairman McKown* made a Motion to approve as presented except for the correction to the amount of the SCAA program amount change from \$70,400 to \$66,000, *Commissioner Coward* seconded, and after discussion, all approved.

Financial Reports

Mr. Logsdon stated DOA should see no worse than the four percent cut reported at the May 22nd Commission meeting. *Commissioner Coward* asked if there is a hiring freeze and Mr. Logsdon stated that there is not but it could happen at a later date as we move forward.

District Reports

Commissioner McKown stated that everything is going great in Myrtle Beach and Georgetown with the two projects. The update on the Myrtle Beach terminal is that they have the go ahead from all the boards plus they have been given an additional \$1 million. They will start building in late October or early November on the new Myrtle Beach GA Terminal.

Secretary McKay announced that some Beaufort County council members and advisory board members have expressed some serious interest in developing a regional authority, which can only help. We will wait and see where this goes.

Commissioner Coward thanked everyone for the Saluda County Airport grant. In addition, he stated that he had been in contact with the airport managers at the Oconee and Pickens County airports concerning the site safety inspections and he would be visiting the airports. Both managers will be responding quickly to the safety inspections at their airports.

Commissioner Houston stated he had visited most of his airports over the last couple of months. During his visit to Greenville-Spartanburg International Airport at Greer, they discussed their plans for a new GA

terminal. They are well into their architectural design and planning stage and it is their plan to apply for a project grant.

Commissioner Bauer – no report.

Department Head Briefings

Open Grants & Flight Operations Reports

The open grants report and the flight operations report were accepted as presented.

Airport Development Section

Mr. Werts reported the State System Plan is behind schedule due to automation problems but the draft executive summary should be ready by the first of November.

New/Other Business

Chairman Hipp appointed *Vice-Chairman McKown* to serve on Senator Rankin's Grand Strand Air Strand Transport Investigative Study Committee representing the Commission.

Executive Session

Chairman Hipp made a Motion to go into Executive Session to interview three candidates for the position of Executive Director of the Division of Aeronautics: Ms. Kerry L. Ahearn, Mr. William L. McMillan, and Mr. Paul G. Werts. *Secretary McKay* seconded the Motion and all approved.

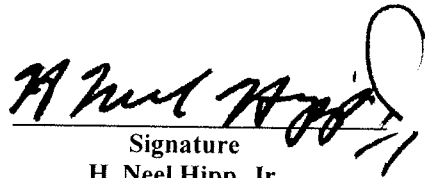
Following the Executive Session, the Commission came back into open session and announced that no action was taken during the Executive Session.

Adjournment

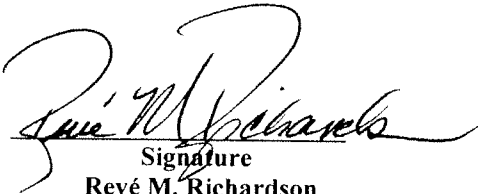
There being no further business, *Commissioner Coward* moved the meeting be adjourned, *Secretary McKay* seconded, all approved, and the meeting was concluded.



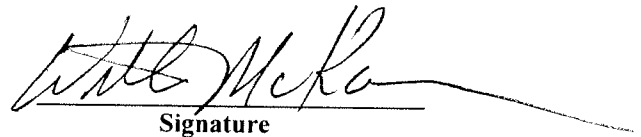
Signature
Raymond E. McKay, Jr., JD, CPA
Commission Secretary



Signature
H. Neel Hipp, Jr.
Commission Chairman



Signature
Revé M. Richardson
Commission Recording Secretary



Signature
William M. McKown
Commission Vice-Chairman

9/30/08

Date

AERONAUTICS
SEAL

MINUTES
AERONAUTICS COMMISSION
July 29, 2008
Meeting 2:00 p.m. – Division of Aeronautics
West Columbia, South Carolina

Commission Members in Attendance

H. Neel Hipp, Jr., Chairman, At-large
William M. McKown, District 1 &
Vice-Chairman
Raymond E. McKay, Jr., JD, CPA,
District 2 & Secretary
Ira E. Coward II, District 3
Joshua D. Houston, District 4
Jeremy D. Bauer, District 5

DOC Staff in Attendance

None

DOA Staff in Attendance

Revé M. Richardson, Recording Secretary

Welcome and Call to Order

Chairman Hipp called the meeting to order and announced a quorum in attendance. He welcomed everyone to the meeting and called for the invocation. The invocation was given by *Secretary McKay*.

Approval of Minutes

Chairman Hipp presented the minutes of the July 24, 2008 Commission meeting. *Commissioner Bauer* made a Motion the minutes be approved as presented, *Secretary McKay* seconded. During the discussion, *Commissioner Houston* asked that the wording on Page Two in his District Report state he visited "most" of his airports, not all. The Chairman called for a vote with this change and all approved.

Executive Session

Commissioner Coward made a Motion to go into Executive Session to discuss personnel contractual matters. *Commissioner Bauer* seconded the Motion and all approved.

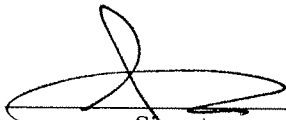
Following the Executive Session, the Commission came back into open session and announced that no action was taken during the Executive Session.

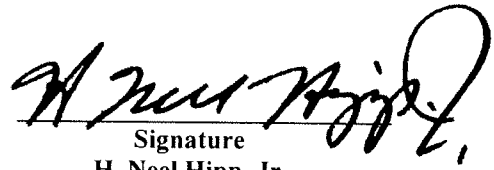
New/Other Business

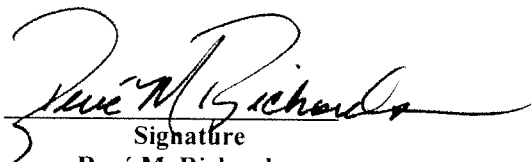
Vice-Chairman McKown made a Motion nominating Paul G. Werts as Executive Director of the Division of Aeronautics, *Commissioner Coward* seconded, and his nomination was approved with a unanimous vote of the Commission.

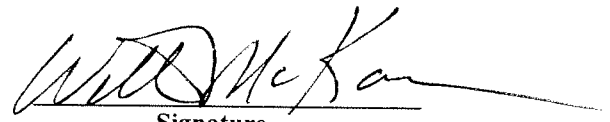
Adjournment

There being no further business, *Commissioner Bauer* moved the meeting be adjourned, *Commissioner Coward* seconded, all approved, and the meeting was concluded.


Signature
Raymond E. McKay, Jr., JD, CPA
Commission Secretary


Signature
H. Neel Hipp, Jr.
Commission Chairman


Signature
Revé M. Richardson
Commission Recording Secretary


Signature
William M. McKown
Commission Vice-Chairman


Date

9/17/2008 3:45:19 PM

AERONAUTICS
SEAL