

MINUTES
AERONAUTICS COMMISSION
June 28, 2007
Meeting 10:00 a.m. – Division of Aeronautics
West Columbia, South Carolina

Commission Members in Attendance

H. Neel Hipp, Jr., Chairman, At-Large
B. Michael Marlowe, Secretary, District 1
Raymond E. McKay, Jr., JD, CPA, District 2
Jeremy D. Bauer, District 5
William L. McMillan, District 6

Commission Members Not in Attendance

Steven Edwards, District 3
Joseph R. Frasher, A. A. E., District 4

DOC Staff in Attendance

Mandy Kibler, Director of Administration

DOA Staff in Attendance

Michael J. O'Donnell, A. A. E., Executive Director
Paul G. Werts, Airport Development Team Leader
Revé M. Richardson, Recording Secretary

Visitors in Attendance

The Honorable Charles H. Sweat, Jr., Mayor of Walterboro
Mary Anne Cannady, Chairwoman, Walterboro-Colleton County Airport Commission
Thomas M. Rowe, Airport Manager, Lowcountry Regional Airport
Mike Flack, Executive Director, Columbia Metropolitan Airport
Jim L. Hamilton, Director, Columbia Owens Downtown Airport
Josh Houston, Director, Spartanburg Downtown Memorial Airport
Mark Vilem, Wilbur Smith Associates, Inc.
Joseph Barkevich, W. K. Dickson & Co., Inc.
William M. McKown, McKown Properties
William R. Pearson, Pearson Engineering
Eric Barfield, Hope Aviation & South Carolina Aviation Safety Council
Keat Proszensky, South Carolina Aviation Safety Council
Dan Porter, Louis Berger Group

Welcome and Call to Order

Chairman Hipp called the meeting to order and announced a quorum in attendance. He welcomed everyone to the meeting. The invocation was given by *Commissioner Bauer*. *Chairman Hipp* introduced our new Commissioner for District 2, *Raymond E. McKay, Jr.* and the future District 1 Commissioner, William M. McKown. *Chairman Hipp* called on Mr. O'Donnell to introduce the other guests in attendance.

Presentations

A short presentation was given to the Commission by Mr. Barfield and Mr. Proszensky on the activities of the South Carolina Aviation Safety Council. A second presentation was given by Mr. Flack to update the Commission on the activities taking place at the Columbia Metropolitan Airport.

Approval of Minutes

Chairman Hipp presented the minutes of the April 26, 2007 Commission meeting for approval. *Commissioner Bauer* made a Motion the minutes be approved as presented, *Commissioner McMillan* seconded, and all approved.

Projects for Consideration

Newberry County Airport

Mr. Werts presented a capital improvement project for Newberry County Airport for site preparation for a new runway. The state portion of the project is \$44,677 and the total project amount is \$1,787,067. The

DOA staff recommends approval of this project. *Commissioner McMillan* made a Motion to approve the project as presented, *Secretary Marlowe* seconded, and all approved.

Hilton Head Airport

Mr. Werts presented a capital improvement project for Hilton Head Airport for grooving of Runway 3/21. The state portion of the project is \$7,191 and the total project amount is \$143,830. The DOA staff recommends approval of this project. *Secretary Marlowe* made a Motion to approve the project as presented, *Commissioner McMillan* seconded, and all approved.

Lowcountry Regional Airport

Mr. Werts presented a capital improvement project for the Lowcountry Regional Airport to construct a parallel taxiway to Runway 5/23 to include marking and lighting in the amount of \$75,122 for the state portion. The total project amount is \$3,004,874 and the DOA staff recommends approval of this project. *Secretary Marlowe* made a Motion to approve the project as presented, *Commissioner Bauer* seconded, and all approved.

Barnwell Regional Airport

Mr. Werts presented a capital improvement project for Barnwell Regional Airport to rehabilitate the apron and parallel taxiway to Runway 16/34 for the state portion amount of \$40,149. The total project amount is \$1,605,974 and the DOA staff recommends approval of this project. *Commissioner McMillan* made a Motion to approve the project as presented, *Secretary Marlowe* seconded, and all approved.

Spartanburg Downtown Memorial Airport

Mr. Werts presented a capital improvement project for Spartanburg Downtown Memorial Airport for a new terminal apron design for the state portion amount of \$5,400. The total project amount is \$216,000 and the DOA staff recommends approval of this project. *Commissioner McMillan* made a Motion to approve the project as presented, *Secretary Marlowe* seconded, and all approved.

Spartanburg Downtown Memorial Airport

Mr. Werts presented a capital improvement project for Spartanburg Downtown Memorial Airport for new terminal building conceptual drawings for the state portion amount of \$25,770. The total project amount is \$51,540 and the DOA staff recommends approval of this project. *Commissioner McMillan* made a Motion to approve the project as presented, *Secretary Marlowe* seconded, and all approved.

Myrtle Beach International Airport

Mr. Werts presented a capital improvement project for Myrtle Beach International Airport to construct a new general aviation terminal building for the state portion amount of \$1 million. The total project amount is \$4 million. After discussion, *Commissioner McMillan* made a Motion to approve the grant with the stipulation that until all money has been secured for the project, the DOA will not release any of the grant money to the project, *Commissioner Bauer* seconded, *Secretary Marlowe* recused, and all others approved.

Mt. Pleasant Regional Airport

Mr. Werts presented a capital improvement project for the Mt. Pleasant Regional Airport to construct a new terminal building for the state portion amount of \$500,000. The total project amount is \$1 million and the DOA staff recommends approval of this project with a special condition that includes passage of the height and land use zoning ordinances required by law. *Commissioner McMillan* made a Motion that the project be approved based on the grant condition set forth in the zoning ordinances, *Secretary Marlowe* seconded, and all approved.

Santee-Cooper Regional Airport

Mr. Werts presented a capital improvement project for the Santee-Cooper Regional Airport hangar taxiways serving an eleven bay T-hangar for the state portion amount of \$100,166. DOA and Clarendon County participated in the site work and paving of the taxiways connecting the T-hangars at a rate of 60 percent state/40 percent local. Total construction cost for the taxiways was \$166,943. The eleven bay income producing T-hangar building and connecting taxiways were funded with federal, state, and local funds. The T-hangars construction and engineering cost was \$612,350. The FAA participated with

Clarendon County using Santee-Cooper Airport entitlement funds for 2004 – 2007 in the amount of \$526,451 for the T-hangars. The DOA staff recommends approval of this project. *Commissioner Bauer* made a Motion to approve the project as presented, *Commissioner McKay* seconded, and all approved.

Lowcountry Regional Airport

Mr. Werts presented a capital improvement grant amendment for the corporate hangar area, taxiway and access road. The original grant award on October 2005 was for a 75 percent state share of \$276,370 for \$207,278. The total design and bid was for \$456,876. The addition cost is \$180,506. The DOA staff recommends funding at a state portion of 60 percent or \$108,304. After discussion, *Commissioner McMillan* made a Motion to fund the additional project cost at 75 percent or \$135,380, *Secretary Marlowe* seconded, and all approved.

State Sponsored Grants & Administrative Services Contracts

Mr. O'Donnell presented the FY 2007-2008 State Aviation Fund Budget outlining Maintenance, Support Services, and Administration. The Airfield Maintenance Services is funded on a 75/25 percent state and local match that includes herbicide/vegetation control, airfield crack sealing, painting and marking, and pavement rejuvenation for a total of \$950,000 (\$316,666 match). Support Services is 100 percent state funded and includes AWOS installation and refurbishment, the AWOS maintenance services contract, AWOS NADIN services contract, rotating beacon and support towers, and ground communications outlets for \$684,277. And, the Administrative Services area, which is 100 percent state funded also includes among other items, the State System Plan Study, Aeronautical Charts and Airport Directories, Airport Business Development Plans, the State Geodetic Survey Office contract, etc., for a total of \$645,000. Total budget for the above items is \$2.2 million. *Commissioner McMillan* made a Motion to approve the State Aviation Fund budget as presented, *Commissioner Bauer* seconded, and all approved.

South Carolina Aviation Association

Mr. Werts presented the annual administrative services grant for the South Carolina Aviation Association (SCAA) in the amount of \$70,000. This grant is to fund the SCAA quarterly newsletter, education programs, Wright Flight and MayFly. *Commissioner McMillan* made a Motion to approve the grant as presented, *Commissioner Bauer* seconded, and all approved.

Financial Update

Ms. Kibler gave an update on the DOC budget and stated they had nearly completed the DOA budget. They are waiting on the General Assembly to wrap everything up. She stated that DOA's flexibility proviso for the State Aviation Fund passed, and the three positions for DOA had passed.

Update on System Plan Advisory Committee

Commissioner McMillan gave a brief update on the State System Plan Advisory Committee and where they stand in the process. He stated that the next meeting will be held on Wednesday, July 18, at the DOA offices at 10:00 a.m. A full written update following the meeting will be provided to the Commission.

District Reports

Secretary Marlowe, no report.

Commissioner McKay, no report.

Mr. Hamilton stated that a delegation including Mr. O'Donnell, Mr. Werts, the Mayor of Hilton Head, the Chair of Beaufort County Council, the County Administrator, the Chair of Aviation Advisory Board for Beaufort County, and the Director of Hilton Head Airport are going with him to the FAA offices to meet with the Southern Region Administrator in Atlanta on July 19, to discuss the noise issues for Hilton Head. In addition, Mr. Hamilton announced that he has known *Commissioner McKay* for more than twelve years and feels he will be a wonderful addition to the Commission. In addition to being a pilot, *Commissioner McKay* currently serves as treasurer of the Lexington-Richland County Airport Commission and is familiar with the aviation community.

Commissioner Bauer, no report.

Commissioner McMillan reported that on June 19, he attended the Lexington-Richland County Airport Commission meeting at Columbia Owens Downtown Airport. Also, visited Marion County Airport, checked on the Florence Regional Airport's "Little Ugly" hangar project, and attended the Walterboro-Colleton County Airport Commission meeting.

Department Head Briefings

Open Grants Report

The open grants report was accepted presented. Again, Mr. Werts stated that any help Commissioners can give to get old projects closed would be appreciated. Mr. Werts stated he will be sending at least twenty-five letters to sponsors closing old projects in the near future.

Airport Development Department

No additional report.

Executive Director's Report

Mr. O'Donnell reported on the visit he and Mr. Werts made to Charleston International Airport and to Hemingway-Stuckey Airport.

New Business

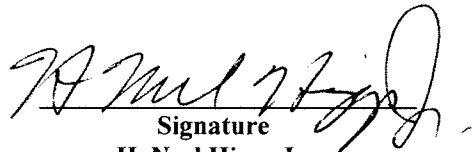
The next meeting will be held at Greenville Downtown Airport, 100 Tower Drive, Greenville, South Carolina on August 23, at 10:00 a.m.

Adjournment

There being no further business, *Commissioner McMillan* moved the meeting be adjourned, *Chairman Hipp* seconded, all approved, and the meeting was concluded.



Signature
B. Michael Marlowe
Commission Secretary



Signature
H. Neel Hipp, Jr.
Commission Chairman



Signature
Revé M. Richardson
Commission Recording Secretary

Aug. 29, 2007
Date

AERONAUTICS
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